PIERCE DOWNER PTA

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Board Meeting MINUTES

October 13, 2023

Start: 9:04 am End: 11:22am

Attendees:

Yes Jen Klemz	Yes Mackenzie Gapastione	Yes Jen Meggos
Yes Liz Rossi	Yes Veronica Roche	No Meg Klucharik
Yes Erika Nelander	Yes Francesca Rabchuk	Yes Melissa Odenbach
Yes Dr. Wagner		

Principal Update – Dr. Wagner

1. School Safety
    a. Want to focus on being transparent about safety. Presentation during the November General PTA meeting - **School Year Safety Update Presentation.**
    b. Dr Wagner presented it to the board and the board suggested that this be done in the evening to assure more attendance as this is an important topic. Dr Wagner said there would be a recording but maybe it becomes a stand alone meeting instead of linking it with the PTA meeting.
2. The Parent Teacher Conferences went well and looking forward to to having them again next week.

Treasurers – Erika Nelander and Mackenzie Gapastione

1. September Balance - $78,754
    a. $10K of that is outstanding checks
    b. Golf made $21K and had $6k in expenses
2. PE Budget allocation
    a. Playground equipment purchased. Used $150 from PE allowance, $150 from Mr Filus staff allowance and $617 from teacher experience (school beautification line item)
3. One Book One School and Subscriptions budget allocations
    a. Need to purchase more books - $750. Unanimously voted on using money from the cash reserve fund. Also need an additional $225 for subscriptions and will also use money from cash reserve budget line
4. PTA Membership Update
    a. Jen and Liz entering PTA memberships and Veronica will enter teacher memberships

Presidents – Jen Klemz and Liz Rossi

1. Approve Minutes from 9/20/23 General meeting and 9/15/23 board meeting
    a. Minutes were unanimously approved
2. Teacher Grants- Applications distributed next week, entries between Nov. 1st- Nov. 15th
    a. There is $2K available for teacher grants
3. Teacher Allowances - Communicated to staff
    a. Heather O'Donnell has communicated to staff their budgeted staff allowance
4. DG58 School Board Monthly Meetings – Board to sign-up on google drive
    a. PD will present at the December meeting so Jen Klemz will switch with Mackenzie
5. PTA Facebook page
    a. The FB page went private. Keeping the public one with a post stating that there is a new page.
    b. 71 people have joined the group
6. Storage at school: homecoming flag, pawsome signs, welcome to PD, a few bins
    a. PTA needs one place for storage. Dr. Wagner approved for the homecoming flag and other items to be stored in the storage where the lawn mower/snow blade is stored
    b. Treasurer files will be kept at treasurer home
    c. Need to create an inventory list of PTA items
7. Classroom/AA RISE protocol - discussed with Dr Wagner
    a. For classroom parties want to make sure that RISE students participate with their inclusion classroom if appropriate. Will leave to the discretion of the teacher
    b. For Art Awareness would like the RISE students to be included with their inclusion classroom
    c. Add lesson plan to Art Awareness site
8. Website Updates - FAQ, Sponsor on site
    a. Will be including a sponsor section on the website as well as a FAQ section

VP of Fundraising – Francesca Rabchuk

1. Golf Outing summary
    a. $21K raised but still have availability in Spenga, Tivoli Movie and Wreath Class as well as the NYE Bears tickets are available so this number will increase
2. Spirit Wear update
    a. DGN t-shirts raised $572
3. October Dine-Out
    a. Home Run Inn is our October dine out.
    b. Raised $162 from City BBQ
4. Minted
    a. Open now and will be kept open till end of year. Will put a post in the Newsletter once then moved to the Reminders section till end of year
    b. Buyers get a 20% discount and the school gets 15% back

5. Wolves
    a. Wolves game will be January 5th. Tickets are $17.50 and includes a knit hat. There will also be a voucher available to purchase for a meal.
    b. This is not a fundraiser and the PTA is not making money. The negotiated price with the Chicago Wolves is $17.50 and being passes to the PD families
    c. Will find out parking cost and if cash only
6. Candles
    a. Will do a candle fundraiser with the Paper Peony for February

Social – Jen Meggos

1. Donuts with Grownups summary
    a. Event was well attended and received. Will continue for next year
2. Fun Lunch - possible free lunch for school (winter)
    a. Discussed feedback so far: The kids do not like HRI, looking at other options. The kids also were still hungry from Chick-Fil-A. Looking to add an A La Carte item of additional 8pc nuggets and sandwich
    b.
3. VIP Date Scheduled - February 29th
4. Kickbowl - October 22nd
    a. Will find out if they would ever cancel due to field conditions since we have been getting a lot of rain
5. Battle of the Bands
    a. 3/9 at Bryan's Place
    b. 4/12 Kids Show
    c. 4/27 Adult Show
    d. Informal jam session in November

Secretary – Veronica Roche

1. ● Directory Spot
    a. Manually added a second teacher to the RISE students to include them in their inclusion classroom.
    b. Made a note in the Directory Spot directions for future secretaries to know to ask the school office for those students inclusion classroom as we only get their homeroom teacher on the spreadsheet
2. Canva -
    a. We can add up to 50 members to our account. Let Veronica know if you want to add any committee heads. They should not be spending their own money on an account or being reimbursed as we have a non profit account

VP of Operations – Meg Klucharik

1. Room Representatives/Classroom Parties (Halloween)
2. Website Update
3. Classroom Party and Art Awareness sign ups
4. Yearbook Chair filled

    a. Ashley Shields is the chair
5. Health kids club (Garden Club?)
    a. Meeting on Monday with Dr. Wagner

VP of Academic Enrichment – Melissa Odenbach

1. One Book One School launch
    a. Starts 10/23-11/16 with various events
        i. Trivia questions during morning announcements
        ii. At home activities
        iii. Audio Files
        iv. Dedicated newsletter email for 4 weeks on Thursdays
        v. Family event held at school with various activities
2. Reading Games, Author Fest and Artcot chairs confirmed
    a. Baily Desai is chair for Author Fest
    b. Jana Sutherland is chair for Artcot
3. STEAM open chair positions
4. After School Enrichment
    a. Looking at new vendor Mad Science and a new chess vendor
5. Reflections