PIERCE DOWNER PTA

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Board Meeting MINUTES

August 18th, 2023

Start: 9am End: 11am

Attendees:

Yes Jen Klemz	Yes Mackenzie Gapastione	Yes Jen Meggos
Yes Liz Rossi	Yes Veronica Roche	Yes Meg Klucharik
Yes Erika Nelander	Yes Francesca Rabchuk	No Melissa Odenbach
Yes Dr. Wagner		

Presidents – Jennifer Klemz and Liz Rossi

- Update on Emails and Google Drive - Ciaran Roche
  - Updated officer emails to reflect current board
  - Went over how the position email shows up in officer email
  - Consider transitioning this role from Ciaran to another parent
- 2023-24 PTA Board Meetings – All are Fridays and at PD unless otherwise notified
  - August 18 at 9am
  - September 15 at 9am
  - October 13 at 9am
  - November 10 at 9am
  - December 8 (possibly virtual) at 9:30am
  - January 19 at 9am
  - February 9 at 9am
  - March 15 at 9am
  - April 12 at 9am
  - May 17 at 9am
- 2023-24 PTA General Meetings
  - Wednesday, September 20 at 7pm - Possible guest speaker: Liz Ehrhart
  - Wednesday, November 15 at 9 am
  - Tuesday, February 13 at 7pm (possibly virtual)
  - Wednesday, April 17 at 7pm
  - May TBD Luncheon
- 2023-24 PTA Council Meetings
  - Not scheduled yet
  - Givebacks (formerly memberhub) offering training - Please sign onto Givebacks
- DG58 School Board Monthly Meetings – Board to sign-up on google drive
  - Available on D58 you tube channel
- Teacher experiences proceeds: Teacher lounge and Filus

        - Discussion on how to disperse money. Dr. Wagner suggested some to be used for the teacher lounge - sink and countertops.
        - Veronica suggested using some money to make the student bathrooms more aesthetically pleasing.
        - Making sure Mr Filus uses his staff allowance money and this money for recess/pe equipment and allocate the equipment throughout the year so we are not lacking equipment at the end of the year.
    - Illinois PTA Training opportunities
        - sign up for training for board positions ie: treasurer
    - Email 2023-2024 Committee Chairs with information and budgets
        - budget will not be finalized for another 2 weeks
    - New Website Update - Its LIVE
        - Better and faster, easier to use
    - Annual Giving Amount
        - Discussed reducing as we have several fundraisers throughout the year
        - Option to donate to annual giving or attend/participate in fundraisers
    - Room Rep Requests keep to a minimum
        - Room rep emails are to be only used for teacher requests, party communication, holiday and end of year gift
    - Length of meetings - following time limit guidelines starting next meeting

Treasurers – Erika Nelander & Mackenzie Gapastione

- Tax information submitted
- August balance - $46K
- Bank signatures and check request form

VP of Fundraising – Francesca Rabchuk

- Golf Outing
- Dine- outs
- Possible Spirit Wear at Welcome Back

VP of Social – Jen Meggos

- New Family summer playdates
- Back to School Party- Monday August 21st
    - Dunk tank volunteers
    - Spiritwear - 3 shirts and 2 sweatshirts available now and QR code will be available
- Fun Lunch
    - Will start in September and be available to order for the 1st half of the school year
- Dads and Donuts now family event in September
    - Split into 2-3 groups; possibly alphabetically
    - This is now Family Donut Day - not going to be called Dads and Donuts

Secretary – Veronica Roche

- Guidelines for weekly email submissions
    - Submit content to pta email only, not via text or personal email
    - Submit content no later than Sunday. Anything after that will not be included in the newsletter
- Directory Spot
    - Trying to get information early so that it's available earlier than October
- Pierce the Panther
    - Will create a folder in Google Drive. Dr Wagner will add to twitter and/or his newsletter. We will add to PTA Newsletter and print pictures to a board by the library

VP of Operations –Megan Klucharik

- Outdoor Message Board - need chair
    - Beth Riley will continue in role, no chair needed
- Room Representatives
- Classroom party sign ups, check on party dates with office
- Yearbooks and need a new chair
    - yearbooks are still available to purchase, need a chair
    - Photography committee will help wil photos; Wagner will create a google sheet with school events so that members can cover events for photos

VP Academic Enrichment – Melissa Odenbach

- One Book One School
- Reflections - new chair this year
    - Jen Van Houtan will chair
- Art Awareness
- Artcot - need chair
- Destination Imagination/STEAM
- After School Enrichment programs
- Assemblies increase
    - Increase to $6K
- Field Trip increase
    - Still finalizing amount $20-$25/student
- Author Fest - need chair
- Reading Games - need chair

Principle Update – Mr. Wagner

- We are piloting 3 Lunch Periods
    - K-1 (11:20)

    - 2-4 (11:40)
    - 5-6(12:00)
- Meet the Teachers 2:45 - 3:30
    - Discussed the time it takes to label supplies. If there is a way to get the labels ahead of time. Families with multiple children spend the whole time labeling with just one class.
- Playground will be open for 1st day of school
- New lines for kids to line up for arrival
- PBIS - new program Positive Behavioral Interventions and Supports (PBIS) is an approach schools use to promote school safety and good behavior.
- ALICE Training program and will also have a parent's night. ALICE stands for Alert, Lockdown, Inform, Counter and Evacuate
- Raptor System in place, all visitors will need an ID EVERY time to enter the building. This is different from last year
- Continuing with Panthers of the Month