

COUNCIL REFLECTION COMMITTEE JOB DESCRIPTION

Overview

15 Schools under the DGAC PTA's

Seven Categories

- Dance/Choreography
- Film
- Literature
- Music Composition
- Photography
- Visual Arts
- Special Artists

Each school is allowed to submit three pieces of art per category at the

- primary (K- 2)
- intermediate (3-5)
- middle school (6-8)
- special artist for each age group

Maximum amount of submissions could be 810 for council reflections

Past numbers indicate 150- 200 submissions move to council level

Council Level Components for Reflections

1. Gather all Reflection Chairs for a meeting to review the Rules, assist with questions, and confirm that all submissions MUST comply to size, format, and entry forms or will be returned to the local school. (details located at <http://illinoispta.org/reflections.html>)
2. Obtain Reflections Timeline from the Region and advise all chairs when the artwork will be due to council. (November)
3. Each reflection Chair should submit a spreadsheet of all the artwork moving to council <http://illinoispta.org/pdf/17-18%20reflections/04.%20Advancing%20Projects%20Spreadsheet.pdf>
4. Find a venue to judge/display the artwork- maybe it could be the same place that will also showcase the council level submissions and winners. O'Neill or Herrick
5. Roundup your judges and review artwork for regional qualification.
6. Obtain certificates to recognize and ribbons to honor artwork moving forward, and create a pamphlet handout of all the participants.
7. Set up showcase in December of council submissions and artwork moving to region
8. Keep a COPY of all entry forms
9. Pack up the artwork moving forward to region per instructions <http://illinoispta.org/pdf/17-18%20reflections/03.%20Packaging%20Instructions.pdf> and give to Kelly Hemmer, Regional Reflections.
10. Return artwork that is not advancing to the local Reflections Chair.
11. Follow-up with Kelly on artwork that moves beyond the Regional Level and communicate with the local reflections chair.
12. <http://illinoispta.org/reflections.html> has an abundance of resources.
13. Coordinate and Communicate

Four Volunteers Needed for the Council Reflections Committee

